

# Authorisation to access commission statements online

## Part 1 - Your agency details

Access to online commission statements requires your authorisation and each employee needs to be authorised individually if you require them to access online commission statements on brokerzone. ie All you need to do is fill in the information here below and return this form to:

Agency Department, Standard Life, 90 St Stephen's Green, Dublin 2

Alternatively this can be faxed to (01) 639 7903 or scanned and emailed from your company email address to [agencycomm@standardlife.ie](mailto:agencycomm@standardlife.ie)

For security reasons, we cannot accept emails from non-company addresses, for example, gmail, eircom, hotmail.

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If you scan and email documents containing personal information, you must apply adequate protection. There's no guarantee that any email you send us will be received, or that it will remain private and unaltered during internet transmission.

## Part 2 - Your agency name

Legal agency name

Trading name

## Part 3 - Names of employees to be given access

If your agency has multiple Standard Life agency codes, you must specify the agency codes that you want each employee to access.

First names

Surname

Email   
@

### Access to these agency codes only:

9 /   9 /   9 /   9 /

or

Tick this box if you wish to select all agency codes for this agency.

First names

Surname

Email   
@

### Access to these agency codes only:

9 /   9 /   9 /   9 /

or

Tick this box if you wish to select all agency codes for this agency.

**Part 3 - Names of employees to be given access (continued)**

First names

Surname

Email   
@

**Access to these agency codes only:**

9 /    9 /    9 /    9 /

or

Tick this box if you wish to select all agency codes for this agency.

First names

Surname

Email   
@

**Access to these agency codes only:**

9 /    9 /    9 /    9 /

or

Tick this box if you wish to select all agency codes for this agency.

First names

Surname

Email   
@

**Access to these agency codes only:**

9 /    9 /    9 /    9 /

or

Tick this box if you wish to select all agency codes for this agency.

**Part 4 - Your authorisation**

I am a senior manager or director in this agency and have responsibility for

compliance       commission       accounts

I authorise Standard Life to give these employees access to online commission statements

**Signature**

**Date**  
(DD/MM/YYYY)

Name in block capitals

(01) 639 7900 [www.brokerzone.ie](http://www.brokerzone.ie) [agencycomm@standardlife.ie](mailto:agencycomm@standardlife.ie)

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