

**INTCSOLA V01  
0314**

## Part 1 - Your agency details

Access to online commission statements requires your authorisation and each employee needs to be authorised individually if you require them to access online commission statements on brokerzone.ie

All you need to do is fill in the information here below and return this form to:

Agency Department  
Standard Life  
90 St Stephen's Green  
Dublin 2

Alternatively this can be faxed to (01) 639 7903 or scanned and emailed from your company email address to [agencycomm@standardlife.ie](mailto:agencycomm@standardlife.ie). For security reasons, we cannot accept emails from non-company addresses, for example, gmail,eircom,oceanfree.

## Your agency name

Legal agency name

Trading name

## Names of employees to be given access

If your agency has multiple Standard Life agency codes, you must specify the agency codes that you want each employee to access.

First name

Surname

Email address

### Access to these agency codes only:

9/ 9/ 9/ 9/

or

Tick this box if you wish to select all agency codes for this agency.

First name

Surname

Email address

### Access to these agency codes only:

9/ 9/ 9/ 9/

or

Tick this box if you wish to select all agency codes for this agency.

## Names of employees to be given access (continued)

First name	Surname
Email address	

### Access to these agency codes only:

9/	9/	9/	9/
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or

Tick this box if you wish to select all agency codes for this agency.

First name	Surname
Email address	

### Access to these agency codes only:

9/	9/	9/	9/
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or

Tick this box if you wish to select all agency codes for this agency.

First name	Surname
Email address	

### Access to these agency codes only:

9/	9/	9/	9/
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or

Tick this box if you wish to select all agency codes for this agency.

## Your authorisation

I am a senior manager or director in this agency and have responsibility for

compliance       commission       accounts

I authorise Standard Life to give these employees access to online commission statements

Signature \_\_\_\_\_ Date (DD/MM/YYYY) \_\_\_\_\_

Name in block capitals \_\_\_\_\_

(01) 639 7900 [www.brokerzone.ie](http://www.brokerzone.ie) [agencycomm@standardlife.ie](mailto:agencycomm@standardlife.ie)

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